



## **Green Hills Oral Surgery Patient / Guarantor Financial Responsibility Agreement**

Thank you for choosing our office for your oral surgery needs. Green Hills Oral Surgery is committed to providing the highest level of comprehensive oral surgery care to our patients.

As a courtesy to our patients, we make every effort to verify your dental benefits and coverage prior to your scheduled treatment. Dental benefits are set and determined by your employer and your dental insurance company. We will work with your insurance company to help maximize your dental benefits.

Insurance plans and policies vary due to the complexity and variety of insurance plans and contracts. Not all dental services are a covered benefit under every dental plan, therefore services should not be rendered with the assumption that charges will be paid in full by your insurance company. With the information provided to us by you and your insurance company, we can help estimate your insurance benefits and out-of-pocket payment.

Final determination of benefits is made by your insurance company once your claim has been processed. We will submit a claim to your dental insurance company for services rendered and allow up to 45 days for payment. Once insurance has paid in full, any remaining balance will be billed to the patient or guarantor. If a payment from your insurance company results in a credit balance, a refund will be issued within 30 days of the final payment from your insurance company.

Self-pay patients are expected to pay in full on the day services are rendered. We accept the following forms of payment: Cash, Check, MasterCard, Visa, Discover and American Express. We also partner with Care Credit, a third-party financing company, to allow additional payment options.

We understand that benefit guidelines can be difficult to understand and overwhelming at times; our benefit coordinator will assist you and help guide you through every step of the process.

I acknowledge that I the (patient or guarantor) am financially responsible for all charges incurred with Green Hills Oral Surgery, regardless of my insurance coverage. I acknowledge and understand that past due accounts will be turned over to a third-party collection agency if I fail to satisfy my past due balance.